

**MINUTES** of the meeting of the **HEALTH AND WELLBEING BOARD** held at 1.00 pm on 12 December 2013 at Old Council Chamber, Reigate & Banstead BC, Town Hall, Castlefield Road, Reigate, RH2 0SH.

These minutes are subject to confirmation by the Committee at its meeting on Thursday, 6 February 2014.

**Elected Members:**

- \* Mr Michael Gosling (Co-Chairman)
- \* Dr Joe McGilligan (Co-Chairman)
- A Mrs Mary Angell
- \* Helen Atkinson
- \* Dr Andy Brooks
- \* Dr David Eyre-Brook
- A Dr Claire Fuller
- \* Dr Liz Lawn
- A Sarah Mitchell
- \* Dr Andy Whitfield
- \* Dr Jane Dempster
- \* Nick Wilson
- \* Councillor James Friend
- \* John Jory
- \* Councillor Joan Spiers
- \* Chief Constable Lynne Owens
- \* Peter Gordon

**Substitute Members:**

- Mr Dave Sargeant
- Mr Steve Loveless
- Mr Keith Edmunds

### **37/13 APOLOGIES FOR ABSENCE [Item 1]**

Apologies had been received from Dr Claire Fuller, Mrs Sarah Mitchell (for whom Dave Sargeant substituted) and Mrs Mary Angell.

In the absence of Dr Claire Fuller and her substitute, Mr Steve Loveless and Mr Keith Edmunds were in attendance from Surrey Downs CCG.

### **38/13 MINUTES OF PREVIOUS MEETING: 5 SEPTEMBER 2013 [Item 2]**

1. Referring to paragraph 3, page 4 of the minutes, a Member of the Board asked for there to be more clarification around the follow up to the actions discussed at the meeting.
2. The Chairman agreed that he and the Lead Manager for Health and Wellbeing would follow this up.

### **39/13 DECLARATIONS OF INTEREST [Item 3]**

There were none.

### **40/13 QUESTIONS AND PETITIONS [Item 4]**

There were none.

### **41/13 FORWARD WORK PROGRAMME [Item 5]**

**Witnesses:**

None

**Key points raised during the discussion:**

1. The Chairman explained that the forward work programme is a working document that would inevitably change for both the March and June meetings. Board Members were told that an extra public meeting would be held on 6 February 2014.

**Resolved:**

- a) The forward work programme was noted.

**Actions/Next Steps:**

None

### **42/13 BOARD APPROVALS [Item 6]**

**Witnesses:**

None

**Key points raised during the discussion:**

1. As part of the County's winter preparation for 2013/14, the Chairman expressed the importance of having an integrated health system between partners. If any Members had any concerns around winter preparation they were asked to raise this with the Board.

**Resolved:**

- a) The Board noted the preparations for winter 2013/14 letter.

**Actions/Next Steps:**

None

**43/13 REVIEW OF FORECAST BUDGET POSITIONS [Item 7]**

**Witnesses:**

Marie Farrell, Director of Finance at NHS England Surrey and Sussex Area Team

**Key points raised during the discussion:**

1. A presentation detailing the budget positions of each of the Clinical Commissioning Groups, Surrey County Council, Surrey Police and Surrey's District and Borough Councils was presented.
2. It was explained that the Police's forecast budget position for the year was for a balanced budget. A large amount of the budget went towards covering employee costs with future plans to increase capacity in domestic abuse, cyber crime and public protection.
3. Surrey Police raised concerns around the gap in mental health care and asked the Board to discuss issues around support for mental health care patients in custody. The Chairman advised that he would meet with the Chief Constable to discuss these issues.
4. The Clinical Commissioning Groups reported on the work that was ongoing to achieve the surpluses they were expected to deliver in their budgets. This was largely successful, although it was noted that this might prove difficult for some of the CCGs.
5. Members of the Board discussed the Integration Transformation Fund (ITF) and how the funds included would be used. The Director of Finance at NHS England Surrey and Sussex Area Team explained that the ITF was now known as the Better Care Fund and that the funding for this had come from existing budgets. There would be scope for local stakeholders to agree on how the pooled budget for the Better Care Fund is used.
6. The Chairman explained that the Board would hold further discussions regarding the Better Care Fund. If there were any further changes to budget positions, Board Members were asked to make the Lead Manager of Health and Wellbeing aware of these.

7. The Chairman explained that the amount of funding spent on each of the Health and Wellbeing Board's five key priorities would depend on how each of the priorities developed over time.

**Resolved:**

- a) The presentation was noted

**Actions/Next Steps:**

- a) Members were asked to let the Lead Manager of Health and Wellbeing know if there were any changes to budget forecasts.

**44/13 SURREY SAFEGUARDING ADULT BOARD ANNUAL REPORT [Item 8]**

**Witnesses:**

Simon Turpitt, Independent chair of Surrey Safeguarding Adults Board

**Key points raised during the discussion:**

1. A presentation was given to Members of the Board. The presentation gave an overview of the Surrey Safeguarding Adults Board Annual Report including highlights of the year, challenges and plans for the future. It was explained that a new Chairman had been in place since July 2013 and was happy with the priorities that had been set for the current year.
2. It was commented that the location of alleged abuse towards adults was increasingly found within the own home and within care homes. The Surrey Safeguarding Adults Board was working with care homes to ensure training was provided to care workers.
3. There were concerns raised over the low level of safeguarding referrals made by the Asian or Asian British community in Surrey. The Board agreed on the need to remove communication barriers and improve access into the Asian and Asian British community in Surrey.
4. Some Members of the Board expressed the need to understand the cultural reasons as to why the Asian or Asian British community in Surrey did not make referrals to the Safeguarding Board. The low level of referrals was a concern for the Independent Chair of Surrey Safeguarding Adults Board who stated that more needed to be done to ensure that the group was protected.
5. Referrals from GP's to the Surrey Safeguarding Adults Board were low and more engagement with GP's was required to increase referral numbers.

**Resolved:**

- a) The presentation was noted.
- b) That Board Members take the annual report's priorities back to their respective organisations and consider the implications on service development and working practices.

**Actions/Next Steps**

- a) Board Members were asked to contact Independent chair of Surrey Safeguarding Adults Board if there were any further questions.

**45/13 SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT [Item 9]****Witnesses:**

Nick Wilson, Strategic Director for Children, Schools and Families

**Key points raised during the discussion:**

1. The report was introduced by the Strategic Director for Children, Schools and Families. The Surrey Safeguarding Children Board (SSCB) annual report 2012/2013 reports upon the effectiveness of safeguarding and child protection practice by partner organisations in Surrey.
2. The Board has introduced a number of policies and procedures which have been endorsed by partners. One of these key priorities is to focus on reducing incidences of domestic violence on children, young people and families.

**Resolved:**

- a) The presentation was noted.
- b) It was agreed that Board Members would take the annual report's priorities back to its respective organisations and consider the implications on service development and working practices.

**Actions/Next Steps**

- a) Board Members were asked to contact Independent chair of Surrey Safeguarding Children Board if there were any further questions.

**46/13 UPDATE PAPER: CHILDREN'S HEALTH & WELLBEING PRIORITY [Item 10]****Witnesses:**

None

**Key points raised during the discussion:**

1. Following on from the discussion at its previous meeting on 5 September 2013, the Board received an update on progress towards developing Surrey's Health and Wellbeing Strategy priority to improve children's health and wellbeing.
2. The Board was asked to endorse the approach and way forward for the aims and outcomes of the Children's Health and Wellbeing priority. This approach recognised the commissioning responsibilities and

governance arrangements of individual member organisations of the Board and set out the next steps for delivery through the Children's Health and Wellbeing Group and Surrey Children and Young People's Partnership.

**Resolved:**

It was agreed that the Health and Wellbeing Board,

- a) Endorsed the approach for taking forward the Children's Health and Wellbeing priority aims and outcomes.
- b) Would consider a progress report in March 2014

**Actions/Next Steps**

None

**47/13 PUBLIC ENGAGEMENT SESSION (Q&A) [Item 11]**

**Witnesses:**

Michael Wilson, CEO, Surrey & Sussex Healthcare (SASH) NHS Trust  
Alan McCarthy, Chairman, Surrey & Sussex Healthcare (SASH) NHS Trust

**Key points raised during the discussion:**

1. The Board was updated on the work of SASH and its plans to become a Foundation Trust. The presentation described SASH as a strong national performer in the national performance framework and set out how it is engaging more with the local community in a bid to increase support for the Trust. The Trust has seen an increase in patient numbers and has looked to increase and develop a number of joint ventures.
2. SASH stated that they could only become a foundation trust if they were financially stable and had firm and sustainable relationships with commissioners.

**Resolved:**

None

**Actions/Next Steps**

- 1) SASH to follow up with Borough and District Councils to promote SASH Foundation status plans on their websites.
- 2) The Chairman invited SASH back to the Board at a later date.

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**Chairman**